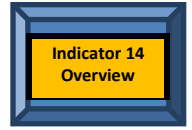


Wisconsin Post High School Outcomes Survey (WPHSOS)/Indicator 14 - District Data Collection and Reporting Responsibilities



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 Post High Website: www.posthighsurvey.org
 DPI Indicator 14 information: <http://dpi.wi.gov/sped/spp-posthigh.html>



Year	Phase	Tasks
Year Before Monitoring	Year 1: Preparation for Outcomes Data Collection 	<p>Youth are in their senior or final year of school. Districts collect contact information on where to locate youth the year after exiting high school and prepare youth and families for the upcoming survey. Included in the survey are youth age 14 and older who exit with a regular diploma, by reaching maximum age of eligibility for services (21 years old), with a certificate of attendance, or by dropping out.</p> <ul style="list-style-type: none"> <input type="checkbox"/> September/October: DSEs receive a letter outlining upcoming Ind. 14 activities. Read "Post High Survey At-A-Glance" and "Indicator 14 – District Data Collection and Reporting Responsibilities". <input type="checkbox"/> October: Read the documents: "Tips for Directors" and "Improving Response Rates". <input type="checkbox"/> All Year: Be aware of which students, age 14 and older, are in their senior or final year of school and collect and keep contact information on those who exit by the end of the school year. <input type="checkbox"/> All Year: During the student’s senior or final year of school, help the student/family understand and prepare for the upcoming post high survey by giving them the document "Special Message to Youth and Families" and a copy of the "Post High Survey Questions" <input type="checkbox"/> June: Complete the ISES Federal Student Data Report and submit to DPI, noting the exit status of each student. <input type="checkbox"/> All Year: Consider using the www.tr4y.org website data analysis tools, planning tools, and resources.
Year of Monitoring	Year 2: Outcomes Data Collection 	<p>Youth have exited school and are involved in postsecondary activities. Districts verify former student contact information and contact youth/families to remind them of the post high survey, conducted at no cost to the district, by St. Norbert College Survey Center from June to September the year after the youth has exited.</p> <ul style="list-style-type: none"> <input type="checkbox"/> September: DSEs receive a letter outlining upcoming Ind. 14 activities and providing specific Indicator 14 activities directions. <input type="checkbox"/> September/October: Review and verify the ISES Federal Student Data Report; it is extremely important that this report is accurate as it is the database used to identify district exiters. <input type="checkbox"/> January: WDPI shares ISES exiter data with WPHSOS for inclusion in website data files. <input type="checkbox"/> February: DSEs receive detailed instructions on how to request and receive a username and password for the post high website login (www.posthighsurvey.org). <input type="checkbox"/> March - April: DSE/designee verifies and enters former student contact information (collected during the previous school year into the post high website). <input type="checkbox"/> May: DSE/designee personalizes and sends a district letter and DPI letter to former students explaining the upcoming interview. <input type="checkbox"/> June – September: Former Students are interviewed by St. Norbert College Survey. <input type="checkbox"/> June – September: DSE/designee summer contact reviews and verifies response rate of district survey. <input type="checkbox"/> All Year: Consider using the www.tr4y.org website data analysis tools, planning tools, and resources.
Year After Monitoring	Year 3: Data Reporting and Use New Tools: 	<p>Surveys are completed and DPI collects LEA data directly from the post high website. Districts are encouraged to go to the post high website to view district data and use transition improvement tools and resources. Review "Examining Local Post High School Outcomes" PowerPoint.</p> <ul style="list-style-type: none"> <input type="checkbox"/> September: WPHSOS website is closed and outcomes data are verified. <input type="checkbox"/> October: DPI collects district Indicator 14 data directly from post high website. <input type="checkbox"/> October: www.posthighsurvey.org is available to view finalized statewide and district outcomes data and auto-fill reports: <ul style="list-style-type: none"> ➢ District GEDE Table – <i>District population and respondents by Gender, Ethnicity/race, Disability and Exit Reason</i> ➢ District Data Sorts – <i>Sort all survey response choices and open-ended comments sortable by GEDE</i> ➢ District Summary Report – <i>one-page auto-fill summary of major outcomes</i> ➢ District Report – <i>All survey questions and three table of major outcomes by GEDE</i> ➢ District Indicator 14 Report – <i>Indicator 14 results sortable by GEDE</i> ➢ Data Use Toolkit and Facilitator’s Guide – <i>PowerPoint (pdf) of state and district outcomes for survey participation year</i> <input type="checkbox"/> All Year: Use the www.tr4y.org website data analysis tools, planning tools, and resources.