

District Data Collection and Reporting Responsibilities for Indicator 14

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Survey website: www.posthighsurvey.org

DPI Indicator 14 information: <http://dpi.wi.gov/sped/spp-posthigh.html>

Timeframe	Implementation Phase	Task
Year Before Monitoring	Preparation for Data Collection	<ul style="list-style-type: none"> <input type="checkbox"/> September: Review ISES student exit data <input type="checkbox"/> October: Submit ISES student exit data to DPI <input type="checkbox"/> All Year: Collect contact information on students who do or will exit <ul style="list-style-type: none"> • Read the document: “Improving Response Rates” <input type="checkbox"/> All Year: During the student’s senior or final year of school <ul style="list-style-type: none"> • Inform the student/family about the survey using the document: “Special Message to Youth and Families” • Give the student/family a copy of the “Survey Questions”
Year of Monitoring	Data Collection	<ul style="list-style-type: none"> <input type="checkbox"/> September: DSEs receive a letter outlining Ind. 14 activities <input type="checkbox"/> January: WDPI shares exited student data with WPHSOS for inclusion in website data files <input type="checkbox"/> February: DSEs receive detailed instructions to request and receive a username and password for the post high website (www.posthighsurvey.org). <input type="checkbox"/> March - April: LEAs verify contact information (collected during the previous school year) and enter exited student contact information into the website. <input type="checkbox"/> May: LEAs send the District letter with DPI letter to former students. <input type="checkbox"/> June – August: Former Students are interviewed by St. Norbert College Survey Center on behalf of the district at no cost to the district. <input type="checkbox"/> June – August: Summer contact is available to verify response rate of survey respondents or answer questions.
Year After Monitoring	Data Reporting and Use	<ul style="list-style-type: none"> <input type="checkbox"/> September: WPHSOS website is closed and data is verified <input type="checkbox"/> September: DPI collects district Indicator 14 data from post high website <input type="checkbox"/> October: www.posthighsurvey.org is open and available to view finalized statewide and district outcomes data and reports <ul style="list-style-type: none"> • District GEDE Table • District Data Sorts • One-Page District Summary Report • Four-Page District Report • District Indicator 14 Report • Auto-filled Data Use Toolkit and Facilitator’s Guide <input type="checkbox"/> All Year: Consider using data analysis and planning tools